

## **EHPS PTA Risk Management Policy**

### **Introduction**

This policy sets out the principles for risk management within EHPS PTA.  
It is relevant to all within the association and is endorsed by the committee of EHPS PTA  
It will be reviewed to ensure that it remains appropriate to the Organisation and its volunteers needs.

### **Purpose**

The purpose of Risk Management is to identify risks as early as possible, develop a strategy to mitigate those risks and implement a risk management process as part of our PTA event planning process.

### **For all PTA events:**

- A Risk Assessment is to be carried out by a committee member to:
  - Identify potential hazards
  - Identify who may be harmed by such hazards
  - Determine whether existing precautions are adequate or whether further action needs to be taken
  - Review your assessment and update when necessary
- Take advice from the school/venue where appropriate
- Take advice from the HSE where appropriate – [www.hse.gov.uk](http://www.hse.gov.uk)
- All committee members should be made aware of each risk assessment.

This policy will be reviewed by the EHPS PTA committee.